CLASSIFIEDSENATE
SANTA ROSA JUNIOR COLLEGE

Linda Jay, Shannon O'Brien, Debbie Weatherly, Stephanie Dirks, Jenn Cox, Shauna Hagerman, Kyle Wallstrum, Jamie Longnecker, Maria Banachowicz, Glen Salazar, Tina Rosenberg, Guy Tillotson

President's Report

College Council – Aps/BPs

- Any questions or comments on those this time?
    - Straight forward
    - Linda will continue to send them to us
- Is there a review cycle for these?
    - There is one, but it was not being utilized (i.e. one was not reviewed since 2008)

DEI Equity Searches Institute @ USC

- In attendance from SRJC:
    - Maggie Fishman, Dr. Garcia, John Stover & Jenne Arden
- Topics
    - Workshop about racial equity in the hiring process
    - What kind of weight do we put into college transcripts vs. work history
- How do we take that information and not let it die at their desk?
    - Put them into the admin. policies
- Put on by Beniston Associates
    - 18 years of equity work

Attended EDD Unemployment Workshop

IDEAA Taskforce

- Putting definitions & processes for committees
    - Accountability going forward
        - Creating tangibility & applicable to all offices
        - Connecting across departments & "silos"
        - Understanding this work is all the time, not just during a practice
    - Workbook / materials where people can refer to
    - Handing it out at orientation, etc.
    - Bringing the work back into the office
        - i.e. ECI rollout was not applicable across the board when it rolled out
- Keeping the momentum even when people leave their posts, positions or the district

Strategic Plan is Driving Action Items

- Correspond to the Strategic plan (from Guy)
    - The who is responsible, who will implement and how will this integrate to the existing work being done, how do we determine progress?

PRPP Committee

- Parts of the process and who is going to be doing what
- Make it more understandable across the board
  - Trainings & Workshops for all
- Going over the charge
- Classified Senate has a section in PRPP
  - Generate a section to try to get more $
- Linda will be part of the training process
- Needs a second rep on the PRPP committee from Classified Staff
  - Kyle has offered

Budget Council

- Academic Affairs & Student Services had their own committees for budgetary reasons
  - Mission, vision and value statements make it a priority to connect with these budget priorities
  - Emergency vote as this was holding up the strategic planning process
- Grant was introduced via counseling
  - Recommended to go forward
  - To create a new program, revising a couple of courses & combining others

Shared Governance Workgroup

- Making it a lot clearer about who to go to
- A guide online will be posted
- Definitions of Shared Governance

College Council

- Change to committee charge
- Working Definitions
- Participatory governance manual; issues with cancelled meetings (i.e. the power went out)
  - When decisions have to be made, and an emergency meeting is called, what happens?
  - Need to build procedures around this

Attended ISSC –

- Action Team work design of the committee to make meaningful progress
- Learning support services; starting to look at what are all the supports, what needs to be researched and inquired?
  - Focus on 1st Gen students, part-time, and utilization of tutorial services? Compare it to the full-time student.
- Other groups
  - Students with intersecting identities & barriers
  - Scheduling & course offerings, PT students: nighttime services and nighttime class offerings
  - Specifically, at PT students and their services

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ITG

- Went to the board last meeting to approve the requests for technology needs
- Ranked by need of department

Treasurer: Tina Rosenberg

- Facilities advisory committee
  - Working on prioritizing items from the PRPP
    - High Priority vs. Cosmetic Measure
    - Removing generic facilities requests vs. true upgrades/repairs
    - Accessibility
      - i.e. a couple of issues with access with Tauzer taking longer
  - Set-up a system for facilities index
    - Planning for repairs to avoid waiting until everything falls apart
  - Annual drills for emergencies, working on something for this spring

Micro-Credential & AI in general

- Utilizing AI in interviews, access, sorting reports
  - AI is currently not culturally aware due to how it's being sourced
- District Online Committee
  - Smallish recommends about what we utilize it for
  - Academic Senate Recommendations

Professional Development

- PDA Sessions are due today (extension through 11/1/24)
  - Does not have to be specific
- November
  - Lunch & Learn presented by HR & Payroll
    - Updated STNC Process
    - Will be recorded
  - Ask It Hour
  - Professional Resources
    - Paused for Nov & Dec
  - MMMM
    - Small core group that attend those
  - Any recommendations
    - Send them to Stephanie
    - Meet Thursdays at noon
    - Focusing on an employee resource guide
      - Networking
      - Collaboration Opportunities

Communications

No Report

Treasurer

Regular Pillar Business

 Awards

Community Outreach

- Giving Tree Update
    - 49 current students have put in requests for 2024 so far!

DEIAAJ

- https://classifiedsenate.santarosa.edu/deiaaj-pillar updated page!

Election

- Robert Ethington putting together information for Faculty, Staff & Students regarding how to handle post-election stress anxiety

Events

- Ghoulish Gathering
    - 20 on the costume contest on SR campus
    - Water, small bites
    - Tables of district departments trick or treating
- 12th of December
    - Cookie Exchange
    - Thrivance Hub
- Can we do a garden exchange

Fundraising

- $172.15 total profit so far this time for See's Candy
- 34.4 % of goal ($500)

Ongoing Business

- Plaques are back on the wall, but are not updated (connect with Hilleary)
- Moving pictures to the spring
- Update website with the distribution list website

Comments, etc. from Classified

- Kyle – Linda is doing a lot!
- This year has been difficult as an institution in general & HR, support to Linda and appreciation for all that she is doing
- Frontline Forums in Academic Affairs for AAs & Deans have been purposeful and useful so far

- o Talk about processes; all Admins & Deans in Academic Affairs

Great shakeout issues:

- o Some emails did not arrive, some texts did not arrive, no alerts on phones, etc.
  - o Only a few hundred emails will come a few hundred at a time