

Present: Linda Jay, Jamie Longnecker, Jenn Cox, Shannon O'Reilly, Tina Rosenberg, Stephanie Dirks, Ann Schott, Glen Salazar, Chris Lorange, Maria B, Jesse Hilsenrad, Joan Barrie

Swearing in of Glen Salazar into Fundraising Lead

- Introductions to Glen of who we are
- Jenne Arden is out today, so will be sworn in next month

Caring Campus Moments

- Welcome Day Tables will be back for fall semester
- Stephanie: Wearing name tag and was walking to a meeting and a student stopped her to ask her where a meeting was.
- Glen: Student was lost and was looking for where the classroom was, thought he was a student too!
- Individuals can still order nametags? Ask Stacey K.
- Maria: Caring about staff too, people asking for some advice on where to go for catering & food, reserving rooms in Petaluma.
- Kyle: Working with students in Polly Hall completing checklists. A parent called this morning to say thank you regarding the completion and felt very supported by five individuals who immediately wanted to help.
- Jamie: Gio from Veteran's Affairs came over immediately to offer assistance to a student when we called him on over for a student that was struggling.
- Chris: one student joined an entry level 40-hour course, had to clear medical clearance, doctor said he could participate, but if he had a seizure he could not continue. He was okay, students stepped up and helped up, helping with emergency. Student came back the next day and helped him through that! The students were quite helpful. Hoping to return again and to try again to pursue some goals.
- Linda: Shoutout to Jenne and Jamie who are about to do a bunch on onboarding. Bridget who has been walking students where they need to go!

Meeting minutes approval:

- Kyle motioned to approved.
- Jamie second.

President's Report

- A little imposter syndrome, help Linda out because she is a little bit nervous.
- Very busy summer as President Elect and President
 - Remove the name from Mike Starkey situation and has now been placed on committees that are trying to build trust and to heal from things that have happened.
 - Focus on healing and rebuilding
 - Attended CLI (Classified Senate Leadership Insitute)
 - In Sacramento next year – hoping to send folks as a group this year
 - Looking for someone to take over Giving Tree

- Should we go out to the community for this to be filled?
 - Tina – what about the departments on the receiving end, taking it on as a committee on their end.
 - Ann would like to help with Giving Tree, but cannot do it alone
- **Institutional Effectiveness**
 - Verbalizing and getting things off their chest
 - Meeting with Rooted in Love & Rooted in Love Group to get through some ideas
 - Jamie – looking for ideas to take back next week to the meeting
 - Setting our Mission, Goals, etc.
 - Tina – setting a culture of community
 - Linda – reaching out to New Hires, inclusive, opening up Senate to everyone
 - Kyle – added the DEIAAJ additional effort to increase attendance
 - Linda is now on the Taskforce DEIA as well
 - Teresa Richmond was absent that day and so was Title IV, hoping they will be there at the next meeting.
 - Shannon – so much that needs to come from top down, how do we stay positive when there is so much that needs to adjusted?
 - What information are we getting from Rooted in Love, strategies on what all of us can learn from.
- **Senate Retreat**
 - Start to mission, vision & values - become a regular on our agenda
 - Having a voice at the table, we need these set
 - Based on our pillars
 - Calendar setting
 - Outlook Calendar with everyone
 - Maria will be adding our newest pillars to our calendar/shared inbox
 - Anniversary celebrations for Classified Staff
 - Put it up for discussion and vote
 - A happy anniversary card signed by all of Classified Senate
 - Create a little certificate to put up in our office, Awards Committee can take this on? The committee is relatively quiet except during the Classified Recognition month.
 - Linda has everyone run and will send to Maria to begin routing those.
- New pictures
- Hilleary has agreed to help with our plaques
 - Kathy has them
- Heritage Plaza will be installed on the 6th of August.
 - Being cleaned up

Vice President's Report

- Support the President however he can
 - Going to meetings, what needs to go out, happy to step into the VP Role

Communication Report (Add notes)

Treasurer Report

- \$14,000 in Foundation Account
- \$5500 in Bea Griffiths
 - Do we want to share that out with the district to get it?
 - Stephanie and Jamie to work together to get the information out
 - Is there a cap on the Bea Griffith?
 - Discussion ensued re: \$200 per training as a supplement (i.e. District money and SEIU)
 - Who sets this cap? Is this something we can vote on to change?
 - Can we do a % of what the balance is?

Maria – shout out to Tina! She is so on it, processes it and within a week she see's the check!

Awards Pillar

- Nothing this month

Community Outreach

- Happy to help with the Giving Tree, cannot be the “only one”, but would love to work with others to get that started

DEIAAJ

- Presenting at PDA with Beatriz Camargo & Molly Senecal
- Reached out to folks that attended N4, many have others
- More of an informal discussion, no claiming to be an expert
- Where are all the efforts at SRJC
- Would anyone like to take up the DEIAAJ Lead?
 - Reach out to those previously interested in

Election

- Nothing this month

Events

- Week of August 26th
 - Final date to be announced ASAP (pushing for 8/28)

Fundraising

- Linda and Glen to connect in the next couple of weeks to do a hand off

Professional Development

- PDA coming up on Friday, August 16th in Petaluma
 - Options are all online and ready to be picked

- Several Classified that are presenting
 - Sessions 3 – on Professional Development, feedback from people, the schedule and launch from there.

Professional Development Events:

- Monday Munch and Mingles (MMM) starting on the 9th of September in Thrivance Hub
 - Video for What's new at SRJC (September)
 - Lunch & Learn launch on September 10th
 - 5 most asked questions
 - Ask it hour series – aimed at AAs
 - Questions & Collaborations
 - Redevelopment of AA Network
 - Martha Ceja
 - Katie Lam
 - Professional Development Series
 - Start with Excel – multiple part
 - Twice in the fall & four times in the spring
 - 4th Tuesday of the month
- Ideas for future trainings
 - PAF, reach out to Jenne Arden
 - Partner with management team to connect to make sure it is a collaboration between classified & mgmt. to create consistency across all levels
- Website has not been updated, goal is by PDA day to view at presentations

Action Items

- Calendar Approval – table until next month

Discussion Items

- Earlier on Fridays to be able to get more people to be able to attend
- Add a question for the survey to our Classified colleagues
- Has to go to college council for approval if we opt to change the meeting time
- Can we get a list of when other meetings are happening?
 - Can we find an opportunity on when it is not done?
 - Linda to get a schedule to see what we have available.
- Committee appointments
 - A form has been created, double checking everything works

Informational Items

- Creating a google doc / live doc that we can refer to
- Start putting in ideas
 - What we find at other colleges?
 - Our pillars
 - Building our missions, vision and values on an ongoing basis

- Added a folder in Teams to work on the document
- Caring Campus - CLI
 - First two days of the semester giving out snacks, maps, etc.
 - Guidebook for policies and procedures initiatives and how to bring them to the district
 - Cypress College
 - Quick guide on how to look up contact information, services, etc. – internal guide
 - Not a directory
 - An overview

SEIU Partnerships

Health & Wellness Fund

- Looking to do a retreat and to partner with Classified Senate like last year
- Monthly – Starting in September, what would be of interest for folks on what they would be interested in attending?
 - Mindfulness, mental health, etc.
- Would anyone on campus be interested in facilitating if they are trained?
 - A stipend could be offered
- Get ideas to Linda to share with Jenn to see what some possibilities may be to be able to provide to our Classified Folks during the year

Old Business

- Survey – currently on hold

Comments from Classified Professionals

- None

Meeting Adjourned