

Glen Salazar, Guy Tillotson, Kyle Wallstrum, Ann Schott, Jenne Arden, Shauna Malvino, Tina Rosenberg, Jenn Cox, Jamie Longnecker

### **Executive Board Reports**

**Linda Jay, President**

#### **MOU Update re: Salary Increases**

- Negotiated for retro COLA to be on the 12/30 paycheck
- AFA, Academic Senate, SEIU, Classified Senate
  - Joint letter of support from everyone
  - Information from Dr. Garcia came out regarding supporting Undocu students in a similar vein, build on this message
  - Meeting to occur on how this will look going forward
  - Know your rights
    - Printing them out to have on display at the department level
  - Hoping to meet in January
  - Proposal of a subcommittee
    - May not be needed; as the district is clearly in support of our Undocu students.
    - May work as a working group in the spring semester under the DEIAAJ pillar of Classified Senate

#### **Policy Review**

- Final Reading on BP regarding Board Policies
  - Collective Bargaining agreements will not be overshadowed by Board Policies
- Send Linda feedback regarding board policies

### **Committee Reports**

#### **Strategic Plan**

- Two openings
- Focus group of classified in the future
  - 15-20 action steps leading to changes
  - Survey was open ended
  - Professional facilitators to bring recommendations for focus groups
  - Is it one and done or going forward?
    - Not sure at this time
  - Understand meeting times; what the ask is and the time commitment needed
  - How will these be scheduled

**Dr. Garcia & Linda Meeting**

- What type of support would we like to see from her all year?
  - Send ideas to Linda to share back
- Classified Professional week
  - Offered Support and Guidance for that week
  - Let her know ASAP what support we can use
- Second classified person for College Council needed
  - Twice monthly, reviewing policies, procedures, board policies
  - Losing a classified voice, but gaining a student voice
  - Moving to a 5 faculty, 4 classified, 3 student voice
  - If interested – let Linda know
  - Every other Thursday; 3:15 to 5:00 p.m.

**IDEAA Taskforce**

- HSI Transformation
- 4 grants; over 11 million dollars in Federal Funds since 2013
- Presentation by Julio Flores
- HSI Week
- Dr. Regina Stanback Stroud
  - RSS Consulting
  - Look at DEI work and how to move this forward away from talking and into concrete steps
  - Coming back in January
  - Individual will be working with us including central hub for events & information moving items into tangible items

**Shared Governance**

- Workbook has been started; finetuning the workbook
  - Emergency meetings, what do you do if people don't show up, who calls the quorum, etc.
- Self-evaluation for committees at the end of the year

**Kyle**

- ISSC
  - Li Collier on SEA overall, historic timeline
    - Student Equity Achievement
    - Reported on all of the funding of sources
  - Tutoring
    - Who gets funding with PALs/Library Support/Calculator Loans, discussion on the ongoing need
    - Only 300 calculators loaned out; versus 1000s of students that are in need

- Action Teams gave an update
  - Early on
  - Each year a new charge of what is the action team doing (i.e. Learning support services)
    - How are students accessing them?
    - Identifying a problem question and a research portion to better serve our students

**Tina**

- Facilities Advisory Committee
  - Looking for other places to host, aside from Senate Chambers for accessible spaces
  - Looking at Doyle as an option; Javier doing some drawings to see if it is going to work
    - Academic Senate space is tight in Senate
  - Peace Poles purchasing for each site
    - Up to 5 languages
      - How do you decide which languages go on them
  - Signage will be changing
    - Changes on how everything is numbered based on Chancellor's Requirements

**Ann**

- PDA Committee
  - 13<sup>th</sup> of February
  - On Santa Rosa Campus (mostly in Lindley)
  - Information coming in January
  - Tauzer or does Linda speak on this one too?

**Vice President Kyle**

- No Updates
- Attending President's Holiday Party

**Communication Update**

- Working more in Teams, including updates in that format
  - Set schedules in teams

**Treasurer**

- \$12,500 current balance
  - 1 outstanding bill
  - An entire process has changed for giving out gift cards
    - Fill out a form and request permission to do it
    - Sign for their gift cards (there's a form)
    - A list of what the distribution of what the cards was
- How will this be managed for Giving Tree?
  - Gift cards will be given to the student for the children

- Individuals can sign upon pick-up for the gift cards
  - Roseland is slightly different
    - Work with Alondra
- Blank forms; can the student fill them in on their own?
  - Name address, email, SID, etc.

### **The Giving Tree's Future – Is it Possible to Continue?**

- Setting-up specifics for how to travel safely with this amount of funding from the district to the bank and back
- Minimal donations coming in, not able to cover the costs of the funds
- Foundation fund will not be able to continue to assist going forward
- We do not have the manpower to continue doing the tree of hearts
- No room to store 600 gifts; not equitable
- We have to consider if this is sustainable or not
- \$14,000 is the bare minimum of what we need to go on forward
- Financial Aid
  - If receive a gift card = have to report it as income

### **Options**

- 3-5 options that students can take from; aka Secret Santa Idea
  - Issues; no room
  - Someone had to go shopping
  - Someone has to get it all ready, manpower
  - Some people would get a Northface jacket and others would get a KMART jacket
- Integrate with community organizations
  - So we are not self-managing it here
- How do we move and support the community?
- Can we bring in outside resources to get the information to our students
- Ann will need to contact the Volunteer Center to look at options

### **Continue to have this conversation going forward**

- Start planning ASAP

### **For this year:**

- Can we host them at the local departments?
  - YES!
  - Roseland, Career Hub & Child Center Picking Up Gift Cards next week
- Send out a release that we require a signature ahead of time; Ann will be sending an email
  - In English & Spanish
- Thank you out to everyone who gave money
  - Ann will be sending the ask over for a thank-you to the district

### **Account is getting super low for Pat Tognazzi Scholarship**

Will need to go vote once we decide how much will need to be moved from general fund to this account.

**DEIAAJ Pillar**

- Final workshop Elephant in the room; 3-5 people only in the room
- Conversation on how to be less racist when supporting students

**Election Update**

- N/A (January will have more information)

**Events**

- Cookie Exchange next week!
- Classified & Confidential
- Discussion on Teams & on February Agenda (vote)
  - Ideas of what the theme will be
  - Kathy theme parties
  - Cheri Winter for balloons

**Fundraising Update**

- Goal is \$500, raised \$725 in profit
- Marketing through emails; DL staff all
  - Potential improvements
    - Social Media
    - Physical Flyers
    - Digital Screens

**Auction will be the next large fundraiser one in April – time to start preparing.**

**Ongoing Business:**

- Plaques are back on the wall; Linda will be working on them in the spring to update