

# Classified Senate Minutes

DATE: 12/05/2025

TIME: 1:00 – 2:30 PM

BERTOLINI SENATE  
CHAMBER ROOM 4638  
/ [ZOOM LINK](#)  
Passcode: 7

<b>Leadership</b>	Linda Jay, Guy Tillotson, Tina Rosenberg		
<b>MINUTES RECORDED BY:</b>	Katie Lam		
<b>VOTING MEMBERSHIP</b>	Maria Banachowicz	Stacy Krywaruczenko	Kyle Wallstrum
	Shauna Hagerman	Glen Salazar	Ann Schott
	Stephanie Dirks	Jenne Arden	
<b>RESOURCE SUPPORT (NON-VOTING)</b>			
<b>PLEASE READ</b>			
<b>PLEASE BRING</b>			

We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations

## AGENDA ITEMS

	TOPIC	PRESENTER	ITEM TYPE	TIME ALLOTTED	NOTES
1.	<b>Call to order</b> at 1:00 pm	Linda Jay	--	--	
2.	<b>Open Forum</b> Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized or emailing your statement in advance to Classified Senate to be read by the Communications Officer.				
3.	<b>Agreement of Agenda</b>	Linda Jay	Action	5 minutes	Agenda agreed upon
4.	<b>Agreement of Minutes</b>	Linda Jay	Action	5 minutes	Minutes agreed upon
Executive Board Reports:					
5.	<b>President Report</b> <ul style="list-style-type: none"><li>Board Report</li><li>Attendance</li><li>Meeting time</li><li>Location</li><li>Purchase of a Coffee Urn</li><li>Holiday Reception- Craft</li><li>Employee Connection Partnership<ul style="list-style-type: none"><li>Spring craft</li></ul></li><li>Immigration enforcement response training</li></ul>	Linda Jay	Information	20 minutes	Move meetings to the 1 <sup>st</sup> Tuesday of the Month 3:00-4:30 pm in Doyle 141.  Philanthropic plan discussion: CLI funding, partner with basic needs, scholarship funding.
	<b>VP Report</b> <ul style="list-style-type: none"><li>Report</li></ul>	Guy Tillotson			No updates
	<b>Communications Officer</b> <ul style="list-style-type: none"><li>Report</li></ul>	Katie Lam			No updates
	<b>Treasurer Report</b> <ul style="list-style-type: none"><li>Report</li></ul>	Tina Rosenberg			Any classified senate expenses should cc Tina with the receipt to help track expenses.
Regular and Pillar Reports					
	<b>General Reports:</b>				
6.	Pillar Lead Report: Caring Campus Proxv: Linda Jay	Stacy Krwwaruczenko	Information	5 minutes	Caring Campus Conference. Name tags. Caring campus academy open for others. cc

					flyer to be handed out at the new employee orientation
7.	Pillar Lead Report: DEIAAJ	Kyle Wallstrum	Information	5 minutes	IDEAA taskforce update, committee starting the recommendation phase.
8.	Pillar Lead Report: Events <ul style="list-style-type: none"> <li>• Cookie Exchange Update</li> </ul>	Jenne Arden	Information	5 minutes	Classified cookie exchange 12/16 12-1:30 send calendar invite to classified.all, just for classified and confidential, & secret pal reveal. Holiday decoration "Share Your Cheer" photos can be sent to Maria B.
9.	Pillar Lead Report: Professional Development	Stephanie Dirks	Information	5 minutes	PDA day planning is underway, Vision Resource Center (voluntary professional development). Creating a process for in-service classified training. Employee resource guide glow-up.
10.	Pillar Lead Report: Fundraising <ul style="list-style-type: none"> <li>• Gratitude Grams</li> <li>• Sees Candy</li> </ul>	Glen Salazar	Information	5 minutes	Sees candy: we have reached & exceeded our fundraising goal. Gratitude Grams: At 867 orders! Friendship grams: February, training on how to do these/improve these to come
11.	Pillar Lead Report: Community Outreach	Ann Schott	Information	5 minutes	No update
12.	Pillar Lead Report: Awards	Maria Banachowicz	Information	5 minutes	No update
13.	Pillar Lead Report: Elections	Shauna Hagerman	Information	5 minutes	No updates
14.	Committee Updates <ul style="list-style-type: none"> <li>• College Council</li> <li>• Student Equity</li> <li>• GenAI</li> <li>• Affinity group(s) update</li> </ul>	Various	Information	15 minutes	Gently used or new warm clothing and blanket drive, donations can be given to Guy.  Find ways to be leaders in sustainability.
Old and ongoing Business					
Input, comments, and questions from our valued classified professionals					
Adjournment					

Next Meeting: 2/03/2025

Future Topics:

- Schedule a Classified Senate Photo for the Website
- Anniversary Cards